

Report of the Chair

Scrutiny Programme Committee – 4 August 2014

SCRUTINY ANNUAL REPORT – 2013-14

Purpose	To provide a report on the work of scrutiny for the municipal year 2013-14.
Content	This report provides background to the annual report and the reasons for the format. The annual report 2013-14 is attached.
Councillors are being asked to	Consider and agree the content of the annual report
Lead Councillor(s)	Councillor Mike Day, Chair of the Scrutiny Programme Committee Councillor Robert Smith, Vice Chair
Lead Officer(s)	Dean Taylor, Director – Corporate Services
Report Author(s)	Dave Mckenna, Scrutiny Manager Tel: 01792 636090 E-mail: dave.mckenna@swansea.gov.uk

1. Every year Council requires that an annual report is produced for the work of scrutiny for the previous municipal year.
2. The Scrutiny Annual Report is used to:
 - Highlight the work carried out by scrutiny
 - Show how scrutiny has made a difference
 - Support continuous improvement for the scrutiny function
3. For the third year the report is being produced as a simple scorecard. This approach is intended to highlight a small number of key indicators that illustrate four performance questions. These questions, which are intended to reflect a 'results based' approach, are:
 - What was the impact of scrutiny?
 - How well did we do it?
 - How much did scrutiny affect the business of the Council?
 - How much scrutiny did we do?
4. This year charts have been added that show comparative data for last year and for the year before where available. Arrows on the main scorecard have also been added to indicate the direction of change for each measure.

5. Councillors should also consider whether the indicators will be suitable for future reports or whether different indicators should be used or developed.

Financial Implications

6. There are no additional financial implications at this stage. The annual report will only be produced electronically and there will be no additional printing or publicity costs.

Legal Implications

7. The Council Constitution requires that an overview & scrutiny annual report is produced each year although the style and content of the annual report is not prescribed.

Background Papers: none

Appendices:

1. Scrutiny Annual Report 2013-14

Legal Officer: Nigel Havard

Finance Officer: Carl Billingsley